

Welcome Script

Hello. Thank you for participating in this key informant interview. My name is _____. I'll be leading you through this session today. Before you begin, I have some information and I am going to read it to make sure that I cover everything. You probably already have a good idea of why we asked you here, but let me go over it again briefly. To provide an overview, we are collecting information to incorporate into our research strategy focused on developing a clinical decision support tool on (insert disease or diagnosis) and appropriate care management. There is no right or wrong answers to the questions. We are interested in hearing your opinions and personal experiences which will help us to specifically design the tool and make it as useful as possible for clinical physicians. We are asking you to participate in this session because you care for patients and utilize electronic medical records (EMR). This interview today should take about 30 minutes.

Remember, your answers are confidential. No one outside this room will know what you, in particular, said because your name will not be associated with your responses.

The conversation will be audio recorded so that my research team and I can listen to it and transcribe it later. The recording will be kept safely in a locked facility until it is transcribed word for word, then it will be deleted. The transcribed notes of the key informant interview will contain no information that would allow individual subjects to be linked to specific statements. Remember, your participation is voluntary and you are free to stop participating at any time. Do you have any questions so far?

Before we start recording, please do not say your name during the duration of the key informant interviews since we want to keep all of your personal information confidential. Once we start recording, I will ask for your consent to participate in the key informant interview.

If you agree to participate, please say the following statement 'I consent to participate in this key informant interview.'